

## **Instructions for writing articles to be published in “Sharsheret Hadorot”**

### **Articles in English will be accepted based on the following criteria:**

- Articles are suitable for the “Sharsheret Hadorot” magazine.
- Articles have to engage in research methods and methodology of genealogical research.
- History of Genealogy.
- A unique investigation of an event / photograph / document.
- The article must be original and composed by the researchers.
- The article has not been published elsewhere.
- Articles and their translations will not be published elsewhere without the expressed consent of the “Sharsheret Hadorot” editor.
- The editor has the right to determine if and when an article is published, based on professional editorial considerations.
- Articles will be submitted in Word for windows documents as an attached file.
- **Spaces between lines** – 1.5 lines.
- **Spacing between paragraphs** – 1.5 lines.
- **Word combinations** – the writer has to use full words without short forms (such as U.S. or U.K.).
- Writers will not add diacritic marks.
- **Photographs** will be sent as jpg or gif files. The editor reserves the right to publish photographs according to need.
- **Tables** – will be added into the body of the article.
- **Length** – the article will be 6 – 12 pages long. The editor will consider splitting a long article into two parts, if the article is of special interest, all in coordination with the writers.

- **Foreign family names** will be written in Hebrew and in their foreign language spelling (e.g. גורנשטיין Gorenshtein/Gorenstejn)
- **Names of places** will be written in Hebrew and in their foreign language spelling (e.g. רובנה Rowno/Rivne)
- **Names of Places (geographical/political)** will be written according to the state to which they belonged in the discussed period and today (e.g. Rowno, then Poland, now Ukraine)
- **Font:** “David” in Hebrew and "Times New roman" in English
- **Quotes** from books/articles will be written in inverted commas from the beginning of the quote to its end. The quoted part will appear in a new paragraph, but the first words will be written after three spaces.
- References will be written as follows (examples)
- Attention has to be given to the components of the reference, spaces between words, commas, full stops, inverted commas, underline, brackets and capital letters in English when writing names, places and so forth.
- **References** – will be written at the bottom of the page and will carry a numerical identification on the same page where the item to be explained appears;
- **Book:** Anita Shapira, Yigal Alon: Native Son, (University of Pennsylvania Press, 2008) pp. 52 – 80 - “Shapira”
- **A number of writers:** Anita Shapira (Editor), Moti Golani, “The Haifa Turning Point” – Britain and the Civil War in Israel December 1947 – May 1948” in A State Evolving (Jerusalem, 2001) pp. 7 – 13.

- **Article** – Daphna Zimhoni, “The Mandate Government and the Status of Religious Groups in Israel” Cathedra, 80 (Jerusalem, 1996) pp. 150 – 175 – “Zimhoni”
- **A newspaper article**: Neta Peleg, “Karmiel: A Jewish-Arab-American encounter”, “Yediot Karmiel, p. 46.
- **Repeating References** will at the bottom of the page with the identical mark on the page “Shapira”/“Zimhoni”, pp. 28 – 59
- **Interviews**: Name of the interviewee, date of the interview and its place: Interview with Rabbi Yust Meir, Haifa 21.4.2008
- **Archives** – the name of the archive, its location, the number of the document as it is listed on the document or in the archive
- **Internet sites** – full URL

\*\* Writers are invited to present their questions and discuss any issue.

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